

## **Government of Nepal (Allocation of Business) Rules, 2064 (2008)**

Date of publication in Gazette

2064.1.24 ( May 7, 2007)

### **Amendment:**

1. Government of Nepal (Allocation of Business)  
(First Amendment) Rules, 2065 (2008) 2065/05/13 (Apr 25, 2008)
2. Government of Nepal (Allocation of Business)  
(Second Amendment) Rules, 2066 (2009) 2066/02/29 (Jun 12, 2009)

In exercise the powers conferred by Sub-article (2) of Article 43 of the Interim Constitution of Nepal, 2063 (2007), Government of Nepal, Council of Ministers has framed the following Rules for Allocation of Business of Government of Nepal :

### **Chapter 1**

#### **Preliminary**

1. **Short Title and Commencement:** (1) These Rules may be called “Government of Nepal (Allocation of Business) Rules, 2064 (2008)”.  
  
(2) These Rules shall come into force immediately.
2. **Definitions:** Unless the subject or context otherwise requires, in these Rules-

- (a) "Ministry" means Ministry of Government of Nepal and this term also includes the office of the Prime minister and Council of Ministers .
- (b) "Minister" means Prime-minister, Deputy Prime-minister or Minister and this term also includes the Minister of State who takes independent charge of a Ministry.
3. **Ministry**: The Ministry of Government of Nepal shall be as mentioned in Schedule-1.
4. **Transaction on of Business**: The transaction of business of Government of Nepal shall be done by ministries as provided in Rule-3.
5. **Allocation of Business** : (1) The Allocation of Business to be performed by the Ministry shall be as referred in schedule-2.
- (2) Notwithstanding anything contained in Sub-rule (1), Government of Nepal, Council of Minister may alter the business of any Ministry upon publishing a Notice in Nepal Gazattee.
- (3) The Prime Minister may entrust the responsibility of one or more ministries to a minister.
- (4) Prime Minister may take the charge of some of the business of a ministry or designate any other minister for the same in the recommendation of the concerned minister.
- Provided that, such recommendation shall not be necessary in case the concerned minister is in abroad.

6. **Responsibility of Minister:** The responsibility and accountability to perform or cause to perform the duty which is contained in Rule 5 shall lie in the concerned minister.
7. **Change of Schedule:** Government of Nepal, Council of Ministers may change the schedule as per necessity.
8. **Repeal:** Government of Nepal (Allocation of Business) Rule, 2063(2006) is, here by, repealed.

## **Schedule-1**

### **(Related to rule 3)**

#### **Name of Ministries**

1. Office of Prime minister and Council of Ministers office.
2. Ministry of Finance.
- <sup>1</sup>2A. Ministry of Energy.
- <sup>2</sup>3. Ministry of Industry.
- <sup>3</sup> 4. Ministry of Law and Justice.
5. Ministry of Agriculture and cooperative.
6. Ministry of Home Affairs.
7. ....<sup>4</sup>
8. Ministry of Foreign Affairs.
- <sup>5</sup>8A. Ministry of Tourism and Civil Aviation.
9. Ministry of Land Reform and Management.
10. Ministry of Physical Planning and Construction.
11. Ministry of Women, Children and Social Welfare.
- <sup>6</sup> 11A. Ministry of Youth and Sports.

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<sup>1</sup> Inserted by second Amendment.

<sup>2</sup> Amended by First Amendment.

<sup>3</sup> Amended by Second Amendment.

<sup>4</sup> Deleted by second Amendment.

<sup>5</sup> Inserted by First Amendment.

<sup>6</sup> Inserted by First Amendment.

12. Ministry of Defense
13. Ministry of Forest and Soil Conservation..
- <sup>7</sup>13A. Ministry of Commerce and Supply
- <sup>8</sup>14. Ministry of Environment
- <sup>9</sup>14A. Ministry of Science and Technology
15. Ministry of Peace and Reconstruction
- <sup>10</sup>16. Ministry of Education
17. Ministry of Labour and Transportation Management.
18. Ministry of General Administration.
- <sup>11</sup>18A. Ministry of Irrigation.
19. Ministry of Information and Communication.
- <sup>12</sup>20. Ministry of Federal Affairs, Constitution Assembly, Parliamentary and Culture.
21. Ministry of Local Development.
22. Ministry of Health and Population.

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<sup>7</sup> Inserted by First Amendment.

<sup>8</sup> Amended by second Amendment.

<sup>9</sup> Inserted by second Amendment.

<sup>10</sup> Amended by First Amendment.

<sup>11</sup> Inserted by second Amendment.

<sup>12</sup> Amended by second Amendment.

## **Schedule-2**

### **(Related to rule 5)**

#### **Allocation of Business of Ministry**

##### **1. Office of the Prime Minister and Council of Ministers.**

1. Business of Council of Ministers.
2. The allocation of business of Government of Nepal and formation, dissolution and alteration of organizational structure of the ministries.
3. Transaction of business Rule of Government of Nepal.
4. Observation, Control, inspection, Supervision, Coordination, Monitoring and Evaluation of various ministries.
5. Implementation and Monitoring decision of Council of Ministers.
6. Formulation, Approval and issue Of Bill, Ordinance, Rule and Order.
7. Formulation, Approval, implementation, Monitoring and Evaluation of short term and long term policy, and strategy of Government of Nepal.
8. To take regular information of political, economic, social, law and order and administrative activities in the country.
9. To regular use of necessary goods and balance management of supply.
10. Development and effectiveness of management information system at the central level.
11. Governance reform.
12. To make effective implementation of bilateral or multilateral treaty, agreement and compromise.

13. Royal Palace.
14. Promotion of Human Rights.
15. Implementation of direction of Prime Minister.
16. Constitutional Council.
17. Commission of Investigation Abuse of Authority.
18. National Human Right Commission.
19. National Planning Commission.
20. National Visionary Centre.
21. Poverty Alleviation Fund.
22. Restructuring of State.
23. Decoration.
24. Prime-minister Natural Disaster/ Assistance Fund Operation.
25. External and internal public relation and communication of Prime-minister.
26. Documents to be authenticated pursuant to the prevailing laws.
27. Other business relating to Prime minister and Council of Ministers.

## **2. Ministry of Finance**

1. Formulation, implementation, monitoring and evaluation of economic and revenue police, plan and programmes
2. Financial analysis, financial administration and control.
3. Allocation of economic resources.
4. Determination and implementation of currency, monetary policy.
5. Nepal Rastrya Bank (Central Bank), Banking, Fiscal institutions and insurance.
6. Revenue and expenditure (Budget).

7. Revenue administration and revenue collection.
8. Revenue investigation.
9. General Price Policy.
10. International relation and coordination for social and economic development.
11. International conference relating to economic, banking and currency sectors.
12. Foreign loan, grant and other bilateral and multilateral aid.
13. Foreign currency exchange and control.
14. Public debt and control.
15. Salary, allowance, daily and travel allowance, pension, gratuity allowance etc.
16. Formulation the policy relating to salary, allowance, bonus, investment and dividend of public sector corporations .
17. World Bank, International Monetary Fund, Asian Development Bank, International Development Organization and other international financial institutions.
18. Management, operation and administration of government fund.
19. Accounts control.
20. Auditor General.
21. Privatization of public enterprises.
22. Employee Provident Fund.
23. Citizen Investment Fund.
24. Retirement Fund.
25. Administration, policy making and coordination of public enterprises.
26. Revenue and Training relating to economic administration .
27. Capital Market.



28. Public Investment.

<sup>13</sup>**2A. Ministry of Energy**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to the energy production, management, utilization, safety, promotion and development
2. Study, research, survey and implementation relating to use of electricity.
3. Co-ordination, construction, operation and promotion of multipurpose projects relating to electricity.
4. Development of human resources relating to energy and electricity.
5. Study, research, feasibility study of project, construction operation, reformation and development relating to energy and electricity development.
6. Co-ordination and administration of institution, company and organization relating to energy and electricity.
7. Promotion of private sector investment for electricity development.
8. National, Regional and international workshop, seminar and co-ordination (liaison) relating to energy and use of electricity.
9. Co-ordination with Bilateral or multilateral mechanism related to utilization of energy and negotiation agreement and treaty with them.

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<sup>13</sup> Inserted by second Amendment.

10. Regulation of electricity sector and fixation and implementation of royalty and tariff rate of electricity.
11. Co-ordination between Nepal Electricity Authority and energy related agencies.
12. Business relating to Water and its utilization and energy which do not fall under other ministries.
13. Operation of the following groups and Sub-groups under Nepal Engineering Service.
  - (a) Electrical Engineering Group
  - (b) Mechanical Engineering Group
  - (c) Hydro-power sub-group and
  - (d) Hydrology sub-group

<sup>14</sup>**3. Ministry of Industry:-**

1. Formulation, implementation, monitoring and evaluation the policies, plans and programmes relating to industry and industrial development,.
2. Policy, plan, implementation and regulation relating to mines and minerals.
3. Study, training, exploration and survey relating to mines and mineral development.
4. Industrial Development.
5. Industrial area , industrial organizations.
6. Industrial Mission.
7. United National Industrial Development organization and international Institution.
8. Promotion of foreign investment.

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<sup>14</sup> Amended by First Amendment.

9. Promotion of industrial investment.
10. Protection and promotion of domestic rural skill and industry.
11. Determination and promotion of measurement, weight and standard .
12. Public enterprises relating to industry.
13. Policy and programmes relating to productivity growth.
14. Development of Industrial Technology and technology transfer.
15. Development of Industrial human resource and training as well as research and survey.
16. Industrial Promotion and protection.
17. Administration of Companies.
18. Administration of Industrial intellectual property .
19. Insolvency administration of autonomous bodies.
20. Special economic area.
21. Operation of mining, geology, chemistry, comical, metallurgical, and metrology groups under the Nepal Engineering Service.

<sup>15</sup> **4. Ministry of Law and Justice.**

1. Drafting of Act, Ordinance, Rule and Order.
2. Research, review and reform of Nepal Laws, international Law, justice system and judicial administration.
3. Editing of notifications to be published in Nepal Gazette.
4. Legal opinion and advice.
5. Drafting of international contract and advice thereto.

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<sup>15</sup> Amended by Second Amendment.

6. Withdrawal of the government cases, compromise and defending of the cases which are concerned to Government of Nepal.
7. Legal opinion on the following issues:
  - (a) Ratification of, signature on, accession or acceptance of or approval of bilateral or multilateral treaties or agreements.
  - (b) Acquire membership of international or inter-governmental organizations.
  - (c) International Legal liabilities
  - (d) Vision or opinion relating to international law in international conference or negotiation.
8. Notary Public and Notary Public Council.
9. International Legal Dispute.
10. Legal provision and legal seminar, training etc. of international, legal institution and conference and international organization.
11. Translation of law, legal document and treaties as required to the government of Nepal.
12. Unification and co-ordination of law.
13. Publication of treaty and agreement.
14. Judicial Service Commission.
15. Judicial Council.
16. Functions of the Supreme Court and courts sub-ordinate to it, judicial administration, case and court records and record of government cases.
17. Constitution Assembly Court.
18. Attorney General Office.
19. Revenue Tribunal.

20. Special Court, Administrative Court, Labour Court and other courts and tribunals of similar nature.
21. Judicial Inquiry Commission.
22. Nepal Law Commission.
23. Nepal Legal Practitioners Council.
24. National Judicial Academy.
25. Free Legal Aid.
26. Management and publications of law books.
27. Alternative dispute resolution.
28. Liaison, co-ordination with national and international institutions and organizations relating to Law and Justice.
29. Operation of Nepal Judicial Service.

#### **5. Ministry of Agriculture and Co-operative**

1. Formulation, implementation, monitoring and evaluation policy, plan and programmes relating to agriculture and agricultural production.
2. Promotion, development and reform of food grains, cereals used as pulse, oil seed, cotton, jute, sugar, tobacco including harvest cash crops, industrial harvest, carry and vegetable farm.
3. Research and technology expansion relating to agro chemicals and soil test.
4. Agricultural Engineering and advance agricultural inputs .
5. Agricultural Form and Agricultural Centre.
6. Crops protection research and survey.
7. Agriculture expansion, communication and youth farmer programmes.
8. Agro-nursery and development of seeds.

9. Animal husbandry and its development, animal breed improvement, food and pasture.
10. Veterinary science and medicine production.
11. Development of dairy and diary production.
12. Fishery and aquatic.
13. Bee keeping and sericulture.
14. Professionalism of agriculture.
15. Management of market, expansion and price of agricultural products.
16. Development of Agricultural equipment and technology.
17. Compost fertilizer and chemical fertilizers.
18. Policy, plan and implementation relating to co-operative development.
19. Co-operative union organizations.
20. United Nation Food and Agriculture Organization, international fund for agricultural development and international organizations for agricultural development.
21. Food investigation.
22. Animal and plant quarantine.
23. Mushroom farm and development of other special crops.
24. Determination of quality of breed, authentication and regulation of seeds, plants, cattle, fish etc which are related to agriculture sector.
25. Study, research, survey and training in relating to agriculture sector.
26. Operation of Nepal Agriculture Service.

## **6. Ministry of Home Affair**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to internal security.
2. Peace and law and order.
3. Nepal Police.
4. Armed police force.
5. Jail management.
6. National investigation department.
7. License of weapons and arms and ammunitions.
8. Control of explosive material.
9. Regulation and control of foreign citizens.
10. Traffic control and government vehicle remains in valley.
11. Association, institution and administration.
12. Local administration
13. Citizenship
14. Referendum
15. Matters relating to Immigrants and Migrants.
16. Sacred place and pilgrimage.
17. Bonavacatia (*Kalyan Dhan*) and property without a heir.
18. Control of lottery and gambling.
19. Control of public nuisance and alcoholic substances and public offence etc.
20. Disaster management.
21. Declaration of public holiday, public information and public ceremony etc.
22. Regulation and control of public donation.
23. Immigration
24. Pardons , rebate, commute in penalty and subject to less,
25. Medals
26. Refugee

27. Border and headquarter of Zone and district.
28. Management fire engine in Kathmandu valley.
29. Control of narcotic drugs and Administration.
30. International border, protection of border pillars.
31. National and international co-ordination and contact on matter relating to home affair.
32. Election commission.
33. Control of organized crime.
34. Control of and prevention from land mines.
35. Religious matter.
36. Extradition
37. Department of police personnel records.
38. Police welfare.
39. The business of Government of Nepal which don't not fall under any other Ministry.

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<sup>16</sup> Deleted by Second Amendment.



## **8. Ministry of Foreign Affairs**

1. Formulation, implementation, monitoring and evaluation of foreign policy, plan and programmes of Nepal.
2. Relation with foreign nations
3. Foreign mission in Nepal
4. Representation of Nepal in foreign countries
5. Publicity of Nepal in foreign countries.
6. United Nation, South Asian Association of Regional Co-operation and other international and regional organizations.
7. Passport and visa to be issued in abroad.
8. Participation in international conference.
9. Hospitality Management.
10. Protocol
11. Claim over a person of a Nepali or foreign citizen by the respective governments.
12. Diplomatic protection
13. Record of Nepali citizens who are in abroad and their right, interest and protection.
14. Economic diplomacy
15. Development and promotion of public and non-governmental organization in international level.
16. Diplomatic Privilege.
- <sup>17</sup>16A. Non-resident Nepalese.
17. Consular practice
- <sup>18</sup>18. Operation of Nepal Foreign Service.

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17 Inserted by publishing Notice in Nepal Gazette dated 2064/3/7 BS

<sup>19</sup>**8A. Ministry of Tourism and Civil Aviation.**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to tourism and civil aviation development.
2. Promotion and protection of tourism and aerial industries.
3. Travel and trekking agency.
4. Formulation, implementation, monitoring and evaluation the policy of training in the sector of tourism and civil aviation.
5. World tourism organization including international organization relating to tourism and civil aviation.
6. Expedition and other adventures tourism activities.
7. Association, organization, enterprises and committee relating to tourism.
8. Construction, maintenance and management of airport.
9. Conduction and management of air transportation and aviation.
10. Enterprises, authority and organizations relating to air transportation.
11. United Nation Federal International Civil Aviation Association and relation, assistance and co-ordination of other international and regional organization related with civil aviation.
12. Operation of following groups and Sub groups under the Nepal Engineering Service.
  - (a) Aeronautical Engineering Group.
  - (b) Electronic and telecommunication Engineering Group.
  - (c) Civil Aviation Operation and Engineering Group.

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18 Inserted by second Amendment.

## **9. Ministry of Land Reform and Management**

1. Formulation, implementation, monitoring and evaluation of the policy, plan and programmes relating to land reform and management.
2. Land revenue and registration
3. Land registration and land administration
4. Protection of Government and public land
5. National and international conference relating to land reform
6. Construction and maintenance of international border and border pillars.
7. Training and administration relating to measurement of land
8. Compulsory saving plan, distribution of debt and recover and allocation of debt.
9. Geodetically measurement, preparation of topographic map and aerial survey
10. *Guthi sansthan* and management of public trust land (*guthi*).
11. Problem of landless squatters.
12. Management of *mukta kamaiya*, *kamlahari* and *haliya*.
13. Operation of Service of measurement group of Nepal Engineering Service.

## **10. Ministry of Physical Planning and Construction.**

1. Formulation, implementation, monitoring and evaluation of the policy, plan and programmes relating to development of physical infrastructure.

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19 Inserted by First Amendment.

2. Residence policy, plan and implementation.
3. Construction, maintenance, protection of Government building.
4. Supervision and security of government building
5. Preparation and implementation of the codes and standards relating to Buildings and technology of other construction materials as well as research and development..
6. Implementation, cause to be implemented preparing the policy, plan and programmes relating to urbanization and Municipality development.
7. Residency and satellite urban centre.
8. Drinking water and sewer outlet.
9. Building management of central secretariat.
10. Residence management of member of council of ministers, chief of constitutional body etc.
11. Supervision of Town Development Committee and housing and urban development organizations.
12. Promotion and development of housing related non-governmental sector institutions.
- 13.** Liaison and co-operation with international or regional associations, organizations related to housing and urban development.
14. Implementation the policy and plan relating to development of road way, water course and railways.
15. Construction, maintenance and protection the road (except Track and Trials) and bridge (except suspension bridge)
16. Construction of various land way, water way and railways.
17. Engineering council and engineering consultation service and relating to such organization.

18. Liaison with international organization relating to construction of land way and railways.
19. Storm water drainage business.
20. Supervision and protection of government building under the Zone and district level.
21. Transportation subgroup of Nepal Engineering service, service regulation of General building and architect and sanitary of subgroup.

### **11. Ministry of Women, Children and Social Welfare**

1. Formulation, implementation, monitoring and evaluation of the policy, plan and programmes relating to woman, children and social welfare.
2. Study, research and survey, training and national and international seminar, workshop and conference relating to women, children and social welfare.
3. Liaison and co-ordination operation with national and international, regional association/organization relating to women, children and social welfare.
4. Protection of orphan children, helpless peoples , women, oldage, disable person and incapable.
5. Welfare of children.
6. Welfare of women and skill development.
7. Social welfare council
8. Social welfare centre.
9. Child temples (*Balmandhir*)
10. Protection and welfare of senior citizen.
11. Old age homes.

12. Operation of youth hostel and liaison and cooperation with national and international organization relating to youth hostel.
13. Operation and co-ordination of National and International non-governmental organization.
14. Programmes implemented by governmental and non-governmental organizations relating to women, children and social welfare.
15. Adoption.
16. National Women Commission.

<sup>20</sup>11A. **Ministry of Youth and Sport**

1. Formulation, implement, monitoring and evaluate policy, plan and programmes relating to youth and sport.
2. Youth mobilization and National Youth Development.
3. Study, research and survey relating to youth and sport.
4. Apprenticeship and training of youth human resource.
5. National and international relations and representation on youth and sports relating to matters .
6. Nepal Scout.
7. National and international programmes on sport.
8. National Sports Council and other national, regional and international organizations relating to sports.
9. Youth awareness and development Programmes.
10. Operation and capacity development of governmental and non-governmental organizations relating to youth and sports.

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<sup>20</sup> Inserted by First Amendment.

## 12. Ministry of Defense

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to national security.
2. Organization, democratization, restructuring, operation management and control of Nepal Army.
3. Discipline and conditions of service of military officers and soldiers.
4. Army training.
5. Facilities of Army.
6. Procurement and production of military weapons and equipments.
7. Army operation and military activities etc.
8. Army construction house.
9. Military installation and communication and transportation
10. Army storage.
11. Military equipment store.
12. Department of Military Intelligence.
13. Military hospital
14. Development activities and cooperation in rescue operations.
15. Organization, training and administration of national coded corps.

16. Organization, training and administration of national cadate corps.
17. Welfare of military
18. Protection of national parks, preservation of wildlifes and important national heritage and monuments.
19. Nepalese army Aviation Service.
20. Army welfare plan.
21. National Security Council.

### **13. Ministry of Forest and Soil Conservation**

1. Formulation, implementation, monitoring and evaluation of forest and soil conservation policy, plan and programmes .
2. Government forest, religious forest, community forest, leasehold forest, private forest etc.
3. Survey, measurement, map and border fixation of government and non-governmental forest.
4. Conservation, utilization, promotion and management of forest and land.
5. Development of forest production.
6. Forest industries and management of forest raw materials and *Khoto* industries.
7. Research and tree planting and its conservation and management relating to forest.
8. conservation and use of wildlife and utilization
9. National Park, Wild life Protection, hunting area.
10. elephant camp and zoo.
11. Conservation, promotion, development, co-ordination of soil and watershed conservation area.
12. Conservation and balance Of natural environment.



13. Policy relating to plants and herbs and research, survey, collection, promotion, processing, production and utilization of plants and herbs.
14. Plants industry, herbal industry.
15. Plant herbarium
16. National and international training, seminar, conference and exhibition and publicity and expansion relating to forest, plants, wildlife and watershed and soil conservation.
17. Liaison and co-ordination with National and international organizations relating to forest, plants, wildlife, watershed and soil conservation.
18. Nature conservation.
19. Operation of Nepal forest service.

<sup>21</sup>13A. **Ministry of Commerce and Supply**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to commerce, trade.
2. Formulation, implementation, monitoring and evaluation of the policy, plan and programmes relating to supply.
3. Study, research and survey regarding to the internal (domestic) and international trade.
4. Regulation and supply of essential goods and commodities.
5. Export promotion.
6. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to export and import
7. Trade liberalization.
8. Operation of government and public trade.

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<sup>21</sup> Inserted by First Amendment.

9. International conference, seminar and liaison and representation with international organization relating to commerce, trade and transit.
10. World Trade Association.
11. Transit, warehouse and management of international transportation.
12. Multimode carriage of goods.
13. Formulation, implementation, monitoring and evaluation the policy, plan and programmes relating to food and other useful and necessary goods and commodities.
14. Regulation, supply and import of construction goods.
15. Import, supply and regulation of petroleum.
16. Protection of rights and interests of the consumers,
17. Market protection and competition promotion

<sup>22</sup>14. **Ministry of Environment**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to environment.
2. Study and research, survey, training and national and international seminar, conference relating to environment.
3. Relation, co-ordination with national and international organization relating to environment.
4. Pollution control, environment protection and balance.
5. Publicity and expansion regarding to environment.
6. Evaluation and analysis of programmes which has been implemented through government and non-governmental organization.

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<sup>22</sup> Amended by Second Amendment.

7. Development and utilization of human resource relating to environment.
8. Alternative Energy Development.
9. Relation and co-ordination with university relating to environment.
10. Study, research and forecasting relating hydrology and meterology.

<sup>23</sup>14A. **Ministry of Science and Technology**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to science and technology.
2. Study and research, survey, training and national and international seminar, conference relating to science and technology.
3. Liaison and co-ordination between national and international organizations relating to science and technology.
4. Evaluation and analysis programmes relating to science and technology which has been implemented by governmental and non-governmental organizations.
5. Development and utilization of environment, science and technology related human resource.
6. Science and technology related development and enhancement of programmes.
7. Survey and research the progressive activities in the field of science and technology.

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<sup>23</sup> Inserted by Second Amendment.

8. Relation and co-ordination with university of science and technology.
9. Production, supply and management of materials relating to science and technology.
10. Data collection, processing and survey in regard to ultra-modern science and technology.
11. Bi-lateral and multilateral agreement and intelligence letter related to science and technology.
12. Nepal Science and technology Academy.
13. Science and Technology Council.
14. National Forensic Laboratory.
15. Planetarium, Observatory and Science Museum.

#### **15. Ministry of Peace and Reconstruction**

1. Formulation, implementation, monitoring and evaluation of short term and long-term policy, strategy, plan and programmes relating to peace, conflict management, development and reconstruction of physical structures destroyed in conflict period.
2. Policy, strategy and programmes of social and economic development of conflict suffered area.
3. Implement, monitoring and evaluation of Comprehensive Peace Accord and other agreements and decisions.
4. Institutional, procedural and technological matters essential for maintaining sustainable peace.
5. Study, analysis and experience sharing on the matters of peace and conflict management.
6. Relief and restitution of conflict related displaced people.
7. Study and research relating to conflict sensitivity approach (system).

8. Archive (depository) of the information, study materials and report relating to peace and conflict management and technical resource centre of peace and conflict management
9. Local Peace Committee.
10. Peace process and management of conflict transitional phase.
11. Advisory committee relating to peace and re-construction.
12. Truth and Reconciliation Commission.
13. Higher level monitoring committee relating to peace process.
14. Formulation and implementation of plans relating to reconstruction and rearrangement (resettlement) of physical structures destroyed by conflict and co-ordination with sectoral agencies.
15. Operation and monitoring the plans and programmes conducted by Peace Fund.
16. Barek management of combatants of rebel side.
17. Liaison point of governmental, non-governmental and international organizations relating to peace establishment and conflict management.

#### <sup>24</sup>16. **Ministry of Education**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to education.
2. Pre-primary, primary, lower secondary, secondary, higher secondary, distance, adult, informal and special education.
3. Population education and nutrition programmes.
4. Technical, professional, moral and physical education.

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<sup>24</sup> Amended by First Amendment.

5. Formulation and implementation of the policy relating to teacher's training and human resource development on education.
6. Educational institutions (Including *Gurukul, Madarsa* and *Gumba*)
7. University and study enterprises.
8. Scholarship who are selected from open competition and approval for the study and research who go aboard or come to Nepal.
9. Academic Research
10. Curriculum and text book.
11. Survey, data and research relating to education.
12. Library and reading rooms.
13. Liaison and co-ordination with educational related national and international institutions .
14. Bilateral and multilateral agreements relating to education.
15. Janak Education document Centre.
16. United Nation Education Science and Cultural Organization (UNESCO).
17. Operation of Nepal Education Service.

**17. Ministry of Labor and Transportation Management.**

1. Formulation, implementation, coordination, monitoring and evaluation of policy, plan and programmes relating to labour and employment.
2. Study, research, data collection and analysis relating to labour force and labour market .
3. International Labour Organization and other national and international organizations relating to labour.
4. Labour and management relationship.

5. Employment service and labour supply.
6. Foreign employment.
7. Operation, co-ordination and promotion of professional training.
8. Infant, women, person with disable and skill of widow labor and training.
9. Trade Union.
10. Social security of the labourers.
11. Approval for foreign Labourers.
12. Labour administration and labour management.
13. Bonus to the labourers.
14. Formulation, implementation and regulation of policy, plan relating to transportation (except air transportation) and transit management and operation.
15. Corporations and organization relating to transport (except air transportation) transit management and operation.
16. Relation with international organization and bodies relating to service regulation, management and operation of transportation (except air transportation).

**18. Ministry of General Administration.**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to civil service administration, management and their records.
2. Secretariat of Promotion Committee.
3. Change of service, group and sub-group.
4. Deliberation advice for determination of minimum academic qualification for a post of civil service.
5. Administration reform.

6. International organization and conference relating to administration.
7. Policy and survey relating to training of Government of Nepal.
8. Co-ordination and evaluation various administrative training programmes which are conducted by Government of Nepal.
9. Approval of internal and external training and plan and programmes relating to administrative service.
10. Operation of administrative training programme and Co-ordination and evaluation of various training programmes to be provided to the civil employees.
11. Policy, principle and advice relating to pay and other facilities
12. Public Service Commission.
13. Nepal Administrative Staff Collage.
14. Civil Service Hospital.
15. Transfer of civil employees from one to another ministry and there under .
16. Vacancy creation of post contained in civil service.
17. Co-ordination among various services under civil service.
18. Management Audit.
19. Associations and organizations relating to civil service employee.
20. Department of Civil Personnel Records.
21. Welfare of civil employees.
22. Operation of Nepal Administrative Service Nepal, Financial Plans and Statistics Service and Nepal Miscellaneous Service.



<sup>25</sup>18A. **Ministry of Irrigation**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to development, protection, management, control and utilization of irrigation sector.
2. Study, research, survey and implementation of irrigation and its utilization.
3. Construction, operation, maintenance and promotion of multipurpose irrigation plans.
4. Human resource development relating to irrigation.
5. Flood and stream/river control.
6. Study and research on irrigation development and feasibility study, construction operation, maintenance and development activities related to irrigation projects.
7. Promotion of private sector in irrigation development.
8. Study, research and implementation relating to water resources.
9. Underground water resources.
10. Construction and protection of irrigation projects and efficient use of irrigation facilities (including farm irrigation and small scale irrigation programmes).
11. Liaison, workshop, seminar with national and international associations and organizations relating to irrigation and its utilization.
12. Bilateral and multilateral negotiation, treaty, agreement on the matters of irrigation and its utilization .

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<sup>25</sup> Inserted by Second Amendment.

13. Co-ordination with irrigation bodies.
14. Water tariff.
15. Management and Control of water induced disaster.
16. Study, research and implementation relating to water induced disaster.
17. Formulation, implementation, monitoring and evaluation of policy, plans and programmes relating to control of water induced disaster.
18. International representation on water included disaster related matters.
19. Operation the following group, Sub group of service under the engineering service.
  - (a) Meteriology Group
  - (b) Irrigation sub Group

## **19. Ministry of Information and Communication**

1. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to information and communication.
2. Press, information and security press.
3. Operation, development and promotion of postal service.
4. Supervision, regulation and control of Courier service.
5. Development and publication of newspaper and magazines.
6. Information, communication and broadcasting.
7. Radio and tele vision broadcasting.
8. Motion picture development.
9. Telecommunications.

<sup>26</sup>9A. Development and expansion of information and communication technology.

<sup>27</sup>9B. National and international organizations relating to information and communication Technology.

10. Distribution, management and monitoring of frequency.
11. Nepal Telecommunication Authority, Nepal Telecom, *Grokhapatra Sasthan*, Motion Picture Development Board, Radio Broadcasting Service Development Committee, National News Agency and Nepal Television.
12. Press Council,
13. Liaison with international organizations relating to communication.

<sup>28</sup>**20 Ministry of Federal Affairs, Constitution Assembly, Parliamentary and Culture.**

1. Federal governance system.
2. Inclusive democracy.
3. Summoning, prorogation and dissolution of legislature parliament and constituent assembly
4. Formulation and implementation of policy, plan and programmes relating to legislature parliament or constituent assembly.
5. Operation of service of employee relating legislature parliament, constituent assembly legislature parliament secretariat.

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<sup>26</sup> Inserted by First Amendment.

<sup>27</sup> Inserted by First Amendment.

<sup>28</sup> Amended by Second Amendment.

6. Remuneration and facilities of member of legislature parliament or constituent assembly.
7. Seminar, conference and study visit of member of legislature parliament.
8. Inter-parliament Union (IPU)
9. Government bill and non-governmental bill.
10. Implementation of government assurance and commitment.
11. Formulation, Implementation, monitoring and evaluation of policy, plan and programmes relating to culture.
12. Promotion and protection of culture.
13. Policy formulation, implementation, monitoring and evaluation the training in the field of culture.
14. Relation, co-operation and co-ordination of international organization relating to culture.
15. National and international seminar, workshop and conference relating to culture.
16. Archeological importance souvenir/memorial and collection protection and promotion and archeological research and excavation work of archeological goods.
17. Inspection and permission exportable archeological goods.
18. Museum and store of records/archive.
19. Copy right
20. Protection and preservation of cultural resources and cultural heritage.
21. Culture related International Agreements, cultural exchange and study and research on culture.
22. Nepal Academy, Nepal Fine and Art Academy and Nepal Music and Theater (Dram) Academy.

23. Pashupatinath Area Development Fund, Lumbini Development Fund, Greater Janakpur Area Development Committee, cultural corporations and other cultural, regional archeological, organizations and committees.
24. Protection and development of various religion, caste, ethnicity, community, language, logistic lipi art and culture.

## **21. Ministry of Local Development**

25. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to local self governance, local development, remote area development, rural development and community development and local level roads, irrigation, drinking water, sewerage and sanitation .
26. Training, research and investigation relating to local self governance, local development, remote area development, rural development and community development and drinking water, drain outlet and sanitation of local level.
27. Demarcation of boundary of development region, zone, district, village development committee and municipality.
28. Co-ordination between local development programmes
29. Mobilization of local human resource and public support.
30. International conference and liaison relating to local development.
31. Temporary shop (Hatbazar) and fair at local level.
32. Co-ordination and relation between local bodies.
33. Administration of birth, death and other personnel events registration.

34. Integrated rural development.
35. Formulation, implementation and monitoring of policy relating to decentralization and devolution.
36. Identification and promotion of local technology
37. Local level roads (Including agriculture road)
38. Tracks and Trails, suspension bridge, local bridge.
39. Development of Janjati, Adhibasi, Dalit, Badi and Muslims etc.
40. Local Development.
41. Senior Citizens .
42. Regional and international organizations relating to rural and local development.

## **22. Ministry of Health and Population**

43. Formulation, implementation, monitoring and evaluation of policy, plan and programmes relating to health and population.
44. Expansion, research, plan and development of public health and population.
45. Preventive, promotional, treatment, restitutions, research and development works on Allopathic, Ayurvedic, Homeopathic and Unany etc. medical system.
46. Health training
47. Non-governmental organizations related to health service
48. Research, production, standardization, price control and sales or distributions of medicine; control of improper use and misuse of narcotic substance in medicine and its production to check the production, sale and distribution, import, export,

- import, storage and consumption of unsafe and low quality medical products.
49. Liaison with international organization and international or regional conference, seminar etc relating to health.
  50. Family planning and mother and children welfare plan and population management.
  51. Health and nutrition education.
  52. World health organization.
  53. Council, academy and other organization relating to medicine and health.
  54. Nursing home.
  55. Operating service of various group and sub group of Nepal health service and under it.
  56. Formulation, implementation, monitoring and evaluation the policy, plan and programmes relating to population .
  57. Study and research, survey, training and national and international seminar, conference relating population.
  58. Relation, co-ordination with national and international organization relating to population.
  59. Publication or advertisement, broadcasting relating to population.
  60. Formulation and implementation of migration plan, policy and programmes.
  61. Evaluation and analysis of programmes implemented by governmental and non-governmental association, organizations relating to population.
  62. Development and utilization of human resource in the field of health and population.